

Breakthrough Skills Programme™ for Women



Project Management Skills

Projects are, more than ever, a fact of life for all organisations in public, private and voluntary sectors. Some people do projects well, whilst others go from one disaster to the next, never seeming to learn the lessons of the past.

By applying the project management principles and tools, you can avoid the common problems associated with projects and become an effective and successful project manager.

The Project Management Skills workshop is designed to introduce you to key elements of project management and to equip you with useful skills, practical tips and tools to ensure success of your projects. It is an entry level workshop.

This **one-day workshop** will be delivered by Zoryna O'Donnell, MBA, FInstLM – a trainer with 30 years of proven experience of successful project and programme management in public, private and voluntary sector organisations in different countries.

The workshop will cover the following key elements:

- ✓ Projects and programmes: definitions and differences
- ✓ What project management is and is not
- ✓ Project Management Diamond
- ✓ Project classification
- ✓ Project life cycle
- ✓ Outcome planning in project management
- ✓ Success/failure factors in project management
- ✓ Key components of project management
- ✓ Top qualities of effective project manager
- ✓ To PRINCE or not to PRINCE?

The workshop will equip you with knowledge and understanding of key concepts and elements of project management. You will gain useful skills, practical tips and tools and will be able to apply them when managing projects.

Breakthrough Skills Programme™ for Women Discounted Fee - £99+VAT per person.

Standard Fee: £199+VAT per person for open access workshops.

To book your place on the Project Management Skills workshop **please contact Zoryna O'Donnell** by e-mail zoryna@gmail.com



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